

**Minutes of the Patient Participation Group Meeting held at Lombard Medical Centre on  
Wednesday 4<sup>th</sup> January 2017 at 2.00pm**

**Present:** David Green, Sue Ashton, Michael O'Reilly and Mary Hodgeon and Kate Cooper.

**Apologies:** Ernie Hunter, Richard Hayward, Debbie Swain and Kathryn Clark.

David welcomed everyone and wished them a Happy New Year.

Two new members were expected today, however both had been unable to attend at the last minute. Hopefully we will be able to welcome them to the next meeting.

**Previous minutes**

Approved

**1. Matters Arising**

There were no matters arising

**2. Report from the Practice Director**

There was nothing to report from the Practice Director.

**3. Update from VPG and SRG.**

A couple of positive comments from the VRG:-

Liked the message on DNA's on the telephones

Agreed all members be included in e-mails

Nothing to report from the SRG.

Sue commented that when the announcement that the merger of the hospitals would not take place the Advertiser reported that the cost of this cancellation amounted to £10m; £6m on professional advice fees and £1m on clinical support and she would be interested to know where that money came from particularly as both Sherwood Forest Hospitals Trust and Nottingham University Hospitals said that "their financial positions were not adversely affected by the costs of the merger work." It was agreed to bypass the SRG and ask the CCG this question particularly in the light of necessary current measures to save money

It was agreed to invite the Director of programme delivery to the February meeting as the offer had been made from the CCG that someone could attend our meetings six monthly, should we wish them to do so.

#### **4. Annual Survey**

Once finalised the group would like 300 copies printed (single sided & stapled in the meeting room. David was to finalise and e-mail them over the next day. The survey will be sent to all VRG members.

The IT manager is looking into what e-mailing all our patients with registered e-mails would entail, regarding consents etc.

The group will attend the surgery week commencing 9<sup>th</sup> January for 2 weeks and hand out the surveys. They didn't feel it would work leaving on reception, as patients wouldn't return them. They discussed the setting up of a rota. Kate will check availability of meeting room. (Post meeting note: Room booked out for 30 minutes on Monday 9<sup>th</sup> at 12.30pm and the surgery is closed on the 11<sup>th</sup> in the afternoon for staff training)

#### **5. Notice Board**

Kate is to check with Debbie as she was going to reprint the DNA poster to A3, which is on the notice board, also to see if when it's done; it could go on the notice board where the patients queue at the desk, as it might have more of an impact.

#### **6. NAPP**

Latest bulletin – nothing relevant

The NAPP (National Association for Patient Participation) Affiliation certificate can now go on the notice board.

#### **7. Any other business.**

##### **Calendar:**

Survey this month

Demand survey in January? Jog Debbie's memory as she said the practice would do it same time as last year.

Plans for AGM : –

It was agreed an evening would be best after 6.30pm

Provisional date of 2<sup>nd</sup> Tuesday in June

Poster up to invite the patients

Explore the possibility of holding at the Baptist Church

Explore the possibility of a GP speaking about the positive developments in the surgery. Ask Debbie to take to the next practice meeting

Next Meeting is Wednesday 1<sup>st</sup> February, Mary sends her apologies.

As there was no further business the meeting closed at 3.30pm